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**JOB DESCRIPTION – Outreach Activity Worker**

**Location: Springhall and Whitlawburn, South Lanarkshire**

**Hours: 12 hours per week (evenings and some weekends)**

**Salary: £19,307 pro rata**

**Term: 3 yrs Fixed Term (Big Lottery Funded Post)**

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| **GENERAL** | |
| **Role** | **Outreach Activity Worker** |
| **Purpose** | To enhance and develop youth activity in the Springhall and Whitlawburn areas. Encourage participation and support young people to design & delivery quality youth work programmes. |
| **Reporting to** | Youth Development Worker |
| **Liaising with** | **Youth Support Worker**, Participants, partners, wider staff team, volunteers, all staff, wider community and external bodies |

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| **KEY AIMS AND RESPONSIBILITIES** | |
| **Key Aims** | * Develop dynamic programmes of activity to meet the needs of the young people. * Encourage and support young people to access formal/informal learning opportunities and positive leisure time activities. * Engage with young people to maximise the use of the facilities. * Provide personal and group work support for young people. * Delivery youth activities sessions * Recruit and support volunteers. * Identify and support young people to access wider opportunities as appropriate. |
| **Key** **Responsibilities** | * Liaise with the Youth Development Worker, sessional staff and volunteers. * Undertake needs assessment to ensure that participant’s support needs are fully identified at the outset. * Attend team meetings. * Provide practical and emotional support for young people to develop their capacity. * Undertake all relevant monitoring and evaluation as required by the service. * Develop, support and maintain productive working relationships with other service providers, including referral agencies and community led youth groups. * Ensure all health and safety protocols are adhered too. |
| **Additional Responsibilities** | * Develop and maintain effective working relationships with wider staff team at Regenfx and those working in external agencies. * Participate in in-house team events and any identified training. * Maintain professional and personal development to meet the changing demands of the role. * Other tasks as required by the management to meet the needs of the service |

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| **JOB AND PERSON SPECIFICATION** | |
| **Essential knowledge and experience** | * Proven track record of working in a diverse range of youth work settings with young people between 8yrs and 18yrs. * Sound knowledge and experience of partnership working with external agencies to ensure the best opportunities for our participants. * Knowledge and belief in Youth Empowerment. * Experience of supporting and promoting peer education. * Experience in establishing strong relationships with young people with complex needs. * Excellent organisational skills, including ability to work on own initiative and to effectively manage and prioritise workload. * Excellent communication skills, including an ability to communicate effectively at partnership meetings etc. * Sound IT skills including social media. * Adaptable and flexible. |
| **Desirable skills, knowledge and experience** | * Degree or SVQ level 4/5 Youth Work qualifications or equivalent * Any additional specialisms i.e. alcohol & drugs work, bullying initiatives, creative arts, IT etc. * Knowledge of community development methodologies * Experience of delivering accredited award programmes such as Youth Achievement Awards, D.O.E etc * Driving licence & car |
| Personal Qualities | * Ability to inspire, motivate and enthuse disengaged young people. * Ability to communicate at all levels, with young people, parents/guardians, colleagues, partners and other members of the community. * Personal commitment to making activities equally accessible and appropriate to the diverse needs of young people. * Approachable and non-judgemental. * Ability to work under pressure. * Ability to work autonomously and as part of a team. * Ability to work flexibly and proactively. |
| Training and Development | * Willingness to undertake training and supervision, as required |