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**JOB DESCRIPTION – Outreach Activity Worker**

**Location: Springhall and Whitlawburn, South Lanarkshire**

**Hours: 12 hours per week (evenings and some weekends)**

**Salary: £19,307 pro rata**

**Term: 3 yrs Fixed Term (Big Lottery Funded Post)**

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| **GENERAL** |
| **Role** | **Outreach Activity Worker** |
| **Purpose** | To enhance and develop youth activity in the Springhall and Whitlawburn areas. Encourage participation and support young people to design & delivery quality youth work programmes. |
| **Reporting to** | Youth Development Worker |
| **Liaising with** | **Youth Support Worker**, Participants, partners, wider staff team, volunteers, all staff, wider community and external bodies |

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| **KEY AIMS AND RESPONSIBILITIES** |
| **Key Aims**  | * Develop dynamic programmes of activity to meet the needs of the young people.
* Encourage and support young people to access formal/informal learning opportunities and positive leisure time activities.
* Engage with young people to maximise the use of the facilities.
* Provide personal and group work support for young people.
* Delivery youth activities sessions
* Recruit and support volunteers.
* Identify and support young people to access wider opportunities as appropriate.
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| **Key** **Responsibilities** | * Liaise with the Youth Development Worker, sessional staff and volunteers.
* Undertake needs assessment to ensure that participant’s support needs are fully identified at the outset.
* Attend team meetings.
* Provide practical and emotional support for young people to develop their capacity.
* Undertake all relevant monitoring and evaluation as required by the service.
* Develop, support and maintain productive working relationships with other service providers, including referral agencies and community led youth groups.
* Ensure all health and safety protocols are adhered too.
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| **Additional Responsibilities** | * Develop and maintain effective working relationships with wider staff team at Regenfx and those working in external agencies.
* Participate in in-house team events and any identified training.
* Maintain professional and personal development to meet the changing demands of the role.
* Other tasks as required by the management to meet the needs of the service
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| **JOB AND PERSON SPECIFICATION** |
| **Essential knowledge and experience**  | * Proven track record of working in a diverse range of youth work settings with young people between 8yrs and 18yrs.
* Sound knowledge and experience of partnership working with external agencies to ensure the best opportunities for our participants.
* Knowledge and belief in Youth Empowerment.
* Experience of supporting and promoting peer education.
* Experience in establishing strong relationships with young people with complex needs.
* Excellent organisational skills, including ability to work on own initiative and to effectively manage and prioritise workload.
* Excellent communication skills, including an ability to communicate effectively at partnership meetings etc.
* Sound IT skills including social media.
* Adaptable and flexible.
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| **Desirable skills, knowledge and experience** | * Degree or SVQ level 4/5 Youth Work qualifications or equivalent
* Any additional specialisms i.e. alcohol & drugs work, bullying initiatives, creative arts, IT etc.
* Knowledge of community development methodologies
* Experience of delivering accredited award programmes such as Youth Achievement Awards, D.O.E etc
* Driving licence & car
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| Personal Qualities | * Ability to inspire, motivate and enthuse disengaged young people.
* Ability to communicate at all levels, with young people, parents/guardians, colleagues, partners and other members of the community.
* Personal commitment to making activities equally accessible and appropriate to the diverse needs of young people.
* Approachable and non-judgemental.
* Ability to work under pressure.
* Ability to work autonomously and as part of a team.
* Ability to work flexibly and proactively.
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| Training and Development  | * Willingness to undertake training and supervision, as required
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